

Federal Grants: How Our Office Can Help

Carolyn Wise
Legislative Assistant,
Grants Coordinator



Congressman J. Randy Forbes
*Virginia's Fourth
Congressional District*

Web Site

[http://randyforbes.house.gov/
ConstituentServices/grants.html](http://randyforbes.house.gov/ConstituentServices/grants.html)

Web Site

- Comprehensive list of resources
 - “Grants Information for Constituents”
 - How to find a grant program and apply
 - How to write a grant
 - Contact information for state grant liaisons
- More than just federal grants
 - Information about Business Opportunities and Student Financial Aid
 - Information about private foundation and corporate grants

Mail/Email List

- Periodic notice of grant programs available and application deadlines
 - Annual survey of what types of programs you are interested in hearing about
- Information on workshops available in your area
- Helpful resources and research tips

Individual Assistance

- Help finding grants for specific projects
- Tips for searching CFDA.gov
- Questions during the application process

CFDA

The Catalog of Federal Domestic Assistance



Letters of Interest

- Encourage the federal agency to give attention and all due consideration to the application
- Included with the application materials, or sent to the granting agency after the application has been submitted
- Request that the federal agency keep us informed of their decisions regarding the application
 - We will pass on any relevant information to you that our office receives, including advance notice of award

Letters of Interest

Materials Required:

- Full contact information of the applicant organization
- Copy of the completed grant application, or a summary of the proposed application
- Name and CFDA# of the grant program
- Name of the Grants Officer within the granting agency (the letter will be sent directly to the Grants Officer)
- Deadline for the application

Contact Information

Carolyn Wise

carolyn.wise@mail.house.gov

(202) 225-6365

<http://randyforbes.house.gov>